**CRITERIA FOR EVALUATING POWERPOINT PRESENTATIONS**

Presenter´s name and surname:

Evaluator:

Topic of PPT:

Instructions:

(1 - not very good, 2 - could be better, 3 - average, 4 - great, 5 - excellent)

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| **Q1** | **Speech and delivery**(Logical sequencing and clarity of ideas; Information seems reliable and is backed by specific references to resources; Language used in the text of the slides is simple with no errors in grammar and spelling; loudness clearness-speech pace, intonation, signposting; timing) |

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| 1 | 2 | 3 | 4 | 5 |

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| **Q2** | **Format - Slide arrangement**(The text used in the slides is of appropriate size and length , it is readable by the audience; The content is well spaced with emphasis on headings and subheadings; Pictures/graphs/other support material is clear) |

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| 1 | 2 | 3 | 4 | 5 |

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| **Q3** | **Overall structure**(Did the PPT enhance the presentation?) |

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| **Q4** | **List/use of resources**:(References to resources are cited accurately; Resources are well integrated into the presentation) |

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| **Q5** | **Answers to questions**(Were the answers relevant and to the point?) |

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| 1 | 2 | 3 | 4 | 5 |

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| **Q6** | **Overall:**(Was the purpose of the presentation achieved & did it have the intended impact on the audience?) |

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| 1 | 2 | 3 | 4 | 5 |

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| **Q9** | **What has been achieved at least** (suggestions to the presenter)  |  |
| **Q10** | **What was in fact much succeeded**  |  |