

## ACADEMIC SKILLS

Monday, 5 p.m.

summer semester 2022

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### LITERATURE

Post, G., Koenders L. and Koen van der Gaastm (2019) *Academic Skills for Interdisciplinary Studies*. Amsterdam: Amsterdam University Press.

### COURSE OBEJCTIVES

- Researching – students are able to search in reliable academic sources
- Reading – students are able to work, read and study various academic texts
- Writing – students are able to write according to the rules of academic writing principles, they use required vocabulary and style.
- Presenting – students possess the basic knowledge on presenting (both orally and using MS Office Power Point )
- Publication ethics, rules and citation norms – students are able to distinguish between proper academic publications and so-called predatory journals; they follow and know how to use citation norms in their academic writing pieces.

### GRADING – REQUIREMENTS

- 75% in-class presence
- All tasks completed successfully

### TOPICS & WORK PLAN

1. Introductory class
2. What is academic discourse about?  
*Exercise: comparing various style of writing*

Homework: Reading – *Academic Skills for Interdisciplinary Studies*, p. 14-24.

3. Searching: academic sources and literature  
*Exercise: practicing searching skills (in-group work)*

Homework: Topic and research questions (up to 2) – to be prepared for the following class (Moodle upload)

4. Gathering and organizing key information I  
*Presenting topics and research questions*

Homework: research on the chosen topic (Moodle upload)

5. Gathering and organizing key information II  
*Presenting and discussing the research results*

Homework: reading – *Academic Skills for Interdisciplinary Studies*, p. 109-118.

6. Citing sources and the bibliography  
*Exercise: putting the research results according to the bibliographic rules*

Homework: putting the research results according to the bibliographic rules and reading – *Academic Skills for Interdisciplinary Studies*, p. 31-47.

7. Reading critically academic texts I  
*Exercise: in-group workshop on reading*

Homework: Reading one chosen text and preparing its summary (Moodle upload)

8. Reading critically academic texts II  
*Exercise: presenting and discussing the reading summary*

Homework: reading – *Academic Skills for Interdisciplinary Studies*, p. 88-97, 101-103, 104-108.

9. Academic writing I  
*Exercise: writing introduction & plan*

Homework writing introduction & plan (Moodle upload)

10. Academic writing II  
*Exercise: presenting writing introduction & plan*

Homework: reading – *Academic Skills for Interdisciplinary Studies*, p. 133-145

11. Presenting  
*Exercise: preparing presentation on a chosen topic*

Homework: preparing presentation (Moodle upload)

12. Presenting & in-class discussion, course evaluation

**Final writing to be uploaded to Moodle – deadline: 1st June 2022**